



JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY

(Approved by Tamil Nadu Govt. & Pharmacy Council of India - New Delhi, Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)
Thookanaickenpalayam, Gobichettipalayam (TK), Erode (DT) - 638506, Tamil Nadu.

Date: 20/07/2020

INTERNAL QUALITY ASSURANCE CELL (2020-2021)

CIRCULAR

The First Internal Quality Assurance Cell (IQAC) meeting for the academic year 2020 – 2021 will be held on 25/07/2020 at 10.30 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. All the IQAC members are hereby requested to attend the meeting without fail.

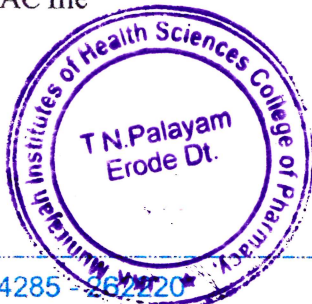
Agenda for the meeting as follows:


1. Review of previous minutes of meeting.]
2. Review the Academic Calendar for 2020-2021.
3. Faculty development program.
4. NSS activities.
5. Technical workshops/seminars.
6. Result analysis.
7. Training and Placement Activities.



IQAC CO-ORDINATOR

Copy to:

1. All IQAC Committee members
2. All HOD and Faculty members
3. Governing Council
4. Office file
5. IQAC file




Principal
JKK Munirajah Institute of Health Science-
College of Pharmacy, T.N.Palayam,
Gobi (Tk), Erode (Dt) - 638 506

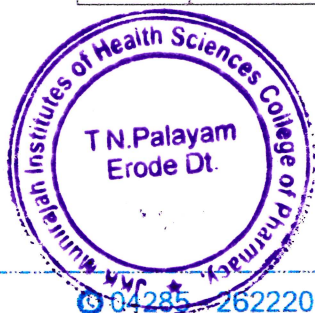

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S. NO	COMPOSITION CRITERIA SPECIFIED BY NAAC	IQAC MEMBER NAME	DESIGNATION
1.	Chairperson – Head of the Institution	DR. P. PERUMAL	PROFESSOR CUM PRINCIPAL
2.	Management Representative	DR. K. SRIDHARAN	MANAGEMENT REPRESENTATIVE
3.	IQAC Coordinator	Mr. S. KANNAN	ASSOCIATE PROFESSOR
4.	Members of Faculty Three to eight members all level	DR. P. MOHANRAJ	PROFESSOR
		DR. J. PRIYA	ASSOCIATE PROFESSOR
		DR. K. ABHENAYA	ASSOCIATE PROFESSOR
		DR.S. SELVARAJ	PROFESSOR
		Ms. M. REAVTHI	ASSISTANT PROFESSOR
		Mr.K. RAJA	PROFESSOR
5.	Student Nominee	Mr. R. KAVIARASAN	STUDENT
6.	Industry Nominee	Mr. K. KARTHIK	PRODUCTION MANAGER
7.	Parent Nominee	Mr. T. SARAVANAKUMAR	BUSINESS
8.	Nominee from local society	Mr. S. ANBUTHANGAM	LOCAL SOCIETY
9.	Nominee from employer	Mr. S. SAMAYAMUTHU	CASHIER
10	Alumni Nominee	Mr. T. JEGAN	ALUMINI



[Signature]

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THE INTERNAL QUALITY ASSURANCE (IQAC)

MINUTES OF MEETING-AGENDA

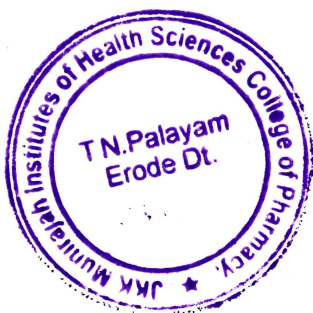
The First IQAC meeting for this Academic year 2020-2021 was conducted on 25/07/2020 at 10.30 am, DR. P. PERUMAL welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by Mr. S. KANNAN, Associate professor, Department of Biotechnology.

Agenda for discussion

1. Introduction of IQAC Members.
2. Review the Academic Calendar for 2020-2021.
3. Innovation in Teaching and Learning Process.
4. Class Committee Meetings.
5. Value added courses and certificate courses.
6. Academic and administrative activity by IQAC.
7. Faculty Development Program.

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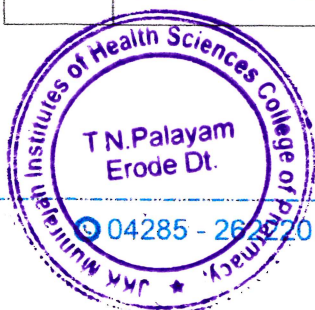


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List of IQAC Committee members attended:

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MINUTES OF MEETING OF IQAC

Points that were discussed:

- The minutes of meeting were readout with a formal discussion with all IQAC members. The IQAC members approved these minutes of meeting.
- The Chairperson introduced all of the IQAC members for the academic year 2020-2021, as well as the IQAC's primary responsibilities, which include initiating, planning, and supervising numerous academic activities that are necessary to improve the quality of education provided at our institutions.
- Institution's Academic Calendar for the year 2020-2021 were discussed with the IQAC members.
- Senior faculty members proposed holding a Faculty Development Program to our other staff members.
- The HOD were instructed to promote their respective faculties to engage in various Faculty Development Programs by the committee.
- It is encouraged to concentrate on other social welfare activities and awareness program for rural people.
- It is advised to conduct workshops/ seminars to share and enhance the skill sets of students.
- Analyzing the results of academic 2020 and progress of education quality.
- The IQAC Coordinator insisted that the training and placement cell increase the number of on-campus placement drives by bringing in more reputable organizations.
- It was discussed about the strengthening of placement activities by bringing more numbers of reputed companies for on-campus placement drives.
- Alumni suggested to conduct awareness programs by Training and Placement Cell for all departments.

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ACTION TAKEN REPORT

Action taken report for the decision of IQAC meeting held on 25/07/2020. To implement the decisions of the above-mentioned meeting of the IQAC. The following actions were taken.

PLAN OF ACTION	ACTION TAKEN
Minutes of the previous meeting.	Analyzing the previous year pending works and making it to be over.
The Academic Calendar for 2020-2021 was reviewed.	The Academic Calendar for 2020-2021 has been reviewed.
Faculty Development Program.	Faculty members from all the departments have attended the FDPs, Orientation programs and other technical activities to enrich their skill on recent advancements from 14th to 18th September 2020.
NSS activities	It is encouraged to concentrate on other social welfare activities and awareness program for all rural people at 15th August 2020.
It is advised to conduct workshops/seminars to share and enhance the skill set of the students.	Organized a one-day national level workshops / seminars at 06th October 2020.
The committee discussed about the 2020-2021 semester result and the reason for deviations in the result of certain subject's suggestions were given to improve the result in the 2021-2022 semester.	The committee verified the internal mark analysis of all the classes along with sample papers to know about the valuation pattern and given suggestions to perform well in model exam and thereby to improve the university result in the 2021-2022 semester.
Training and Placement activities.	Aptitude, Reasoning, ability, soft skills, Placement and Training activities, technical skills, and phonetics were taught through placement and training cell for making them to be Industry and Medical Coding for up to 35 to 40 students.

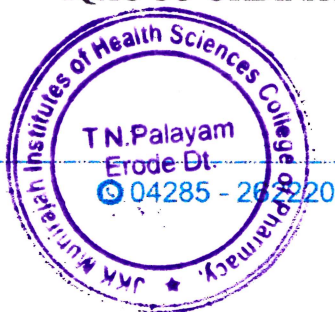

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Date:27/01/2021

INTERNAL QUALITY ASSURANCE CELL (2020-2021)

CIRCULAR

The Second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2020 – 2021 will be held on 02/02/2021 at 11.00 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. All the IQAC members are hereby requested to attend the meeting without fail.

Agenda for the meeting as follows:

1. Minutes of the previous meeting
2. Ratify and action taken on the online study.
3. Faculty development activities
4. Technical workshop/seminar
5. Academic and administrative audit
6. Skill based technical programs
7. NSS activities


IQAC CO-ORDINATOR

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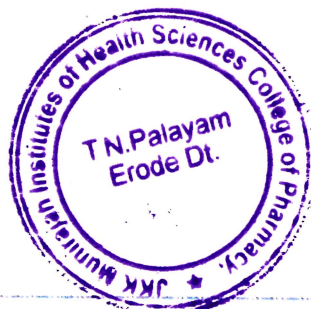
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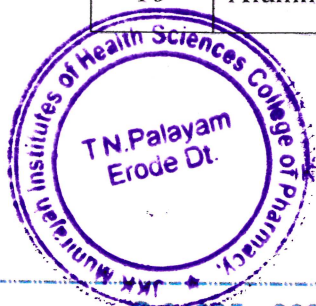




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THE INTERNAL QUALITY ASSURANCE (IQAC)

MINUTES OF MEETING-AGENDA

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Agenda for discussion

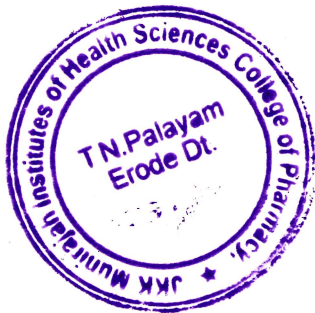
1. Review the Academic Calendar for 2020-2021.
2. Innovation in Teaching and Learning Process.
3. Class Committee Meetings.
4. Value added courses and certificate courses.
5. Academic and administrative activity by IQAC.
6. Faculty Development Program.

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MINUTES OF MEETING OF IQAC

Points that were discussed:

- The minutes of meeting were readout with a formal discussion with all IQAC members. The IQAC members approved these minutes of meeting.
- To ratify and action taken on the proceedings of the online class for the academic year 2020-2021.
- Senior faculty members proposed holding a Faculty Development Program to our other staff members.
- The HOD was instructed to promote their respective faculties to engage in various Faculty Development Programs by the committee.
- The members of the committee demanded that keep all documentation for the academic and administrative audits that IQAC will conduct.
- The Committee suggested to all the HODS and cell co-coordinators to initiate collaborative activities with other institution and industries.
- It is advised to conduct workshops/ seminars to share and enhance the skill sets of students.
- The committee insisted to make well defined perspective plans and the deployment.
- It is encouraged to concentrate on other social welfare activities and awareness program for rural people.
- According to the Institution's Academic Calendar for the year 2020-2021, skill- based technical programs will be incorporated as scheduled.


IQAC CO-ORDINATOR

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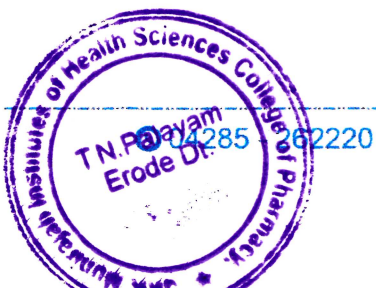
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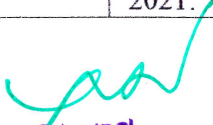
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ACTION TAKEN REPORT

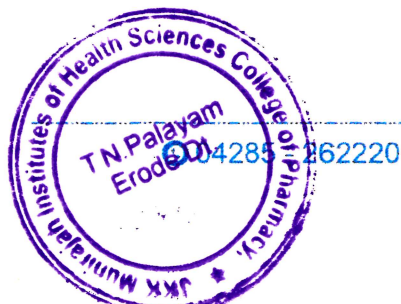
Action taken report for the decision of IQAC meeting held on 02/02/2021. To implement the decisions of the above-mentioned meeting of the IQAC. The following actions were taken.

PLAN OF ACTION	ACTION TAKEN
Minutes of the previous meeting	Analyzing the previous year pending works and making it to be over.
To ratify and action taken on the proceedings of the class for the academic year 2020-2021	Resolved to ratify the feedbacks received from online class feedback. Corrective actions were suggested based on feedback. Appreciations were given for faculty with better feedback and counseling for faculty with poor feedback.
Faculty Development Program.	Faculty members from all the departments have attended for the FDPs, Orientation programs and other technical activities to enrich their skill sets on recent Advancements from 22nd to 26th February 2021.
It is advised to conduct workshops / seminars to share and enhance the skill set of the students	Organized a one-day national level workshops / seminars at 09th June 2021.
The members of the committee demanded that keepall documentation for the academic and administrative audits that IQAC will conduct.	The follow-ups of all documentation for the academic and administrative audits have maintained properly.
Skill based technical programs	All the departments have organized skill- based programs for the benefit of both students to get updated in the recent times.
NSS activities	It is encouraged to concentrate on other social welfare activities and awareness program for all rural people at 30th March 2021.


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